

MEETING NOTICE AND AGENDA
TECHNICAL ADVISORY COMMITTEE
OF THE
SEASIDE BASIN WATER MASTER

DATE: Wednesday, November 10, 2010

MEETING TIME: 1:30 p.m.

NOTE NEW MEETING LOCATION:

Monterey Regional Water Pollution Control Agency Offices
 5 Harris Court, Building D (Ryan Ranch)
 Monterey, CA 93940

If you wish to participate in the meeting from a remote location, please call in on the Watermaster Conference Line by dialing (877)810-9415. Use the Access Code of 4560043. Please note that if no telephone attendees have joined the meeting by 10 minutes after its start, the conference call will be ended.

OFFICERS

Chairperson: Diana Ingersoll, City of Seaside

1st Vice-Chairperson: Eric Sabolsice, California American Water Company

2nd Vice-Chairperson: Rob Johnson, MCWRA

MEMBERS

California American Water Company	City of Del Rey Oaks	City of Monterey
City of Sand City	City of Seaside	Coastal Subarea Landowners
Laguna Seca Property Owners		Monterey County Water Resources Agency
Monterey Peninsula Water Management District		Public Member (John Fischer)

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**SEASIDE BASIN WATER MASTER
TECHNICAL ADVISORY COMMITTEE**

***** AGENDA TRANSMITTAL FORM *****

MEETING DATE:	November 10, 2010
AGENDA ITEM:	1.A
AGENDA TITLE:	Approve Minutes from October 13, 2010
PREPARED BY:	Robert Jaques, Technical Program Manager
SUMMARY: Draft Minutes from this meeting were emailed to all TAC members. Proposed changes have been included in the attached version.	
ATTACHMENTS:	Minutes from this meeting
RECOMMENDED ACTION:	Approve the minutes

D-R-A-F-T
MINUTES

**Seaside Groundwater Basin Watermaster
Technical Advisory Committee Meeting
October 13, 2010**

Attendees: TAC Members

City of Seaside – Sydney Moe
California American Water – Mike Magretto
City of Monterey – Norm Green
Laguna Seca Property Owners – No Representative
MPWMD – Joe Oliver
Public Member – No Representative
MCWRA – Rob Johnson
City of Del Rey Oaks – No Representative
City of Sand City – No Representative
Coastal Subarea Landowners – No Representative

Watermaster

Technical Program Manager - Robert Jaques

Consultants

HydroMetrics LLC – Derrick Williams & Georgina King (via telephone)

Others:

MPWMD – Jonathan Lear

The meeting was called to order at 1:33 p.m.

Prior to starting on the Agenda, Vice-Chair Johnson held a moment of silence in memory of John Fischer, long-time Public Member of the TAC, who had recently passed away.

1. Administrative Matters:

A. Approve Minutes from August 11, 2010 Meeting

On a motion by Mr. Oliver, second by Mr. Green, the minutes were unanimously approved as presented.

B. Receive Notes from Gathering of Portion of TAC on September 8, 2010 (No Quorum so no meeting was convened)

This item was received for information only, and there was no discussion on it.

2. Select Possible Further Work Tasks to be Performed Regarding Evaluation of Coastal Wells for Possible Cross-Aquifer Contamination Potential

Mr. Jaques summarized the background on this agenda item along with his recommendations with regard to what work items he felt should be implemented, as described in the agenda packet.

Mr. Lear explained that Task 3 was proposed because it would be helpful to create a complete list of all wells in the Basin. Getting the data to HydroMetrics for the SIAR this year highlighted to Mr. Lear the desirability of including all of the wells HydroMetrics needs in the database. Currently not all of those wells are in the database. In response to a question from Mr. Jaques with regard to why the wells had not already been included in the database, Mr. Oliver responded that they apparently had not all been identified by RBF Consultants when they prepared the original database.

Mr. Oliver explained that Task 4 was proposed because it would be efficient to perform this work when all of the other data is also being compiled. Under the proposed scope of work for this Task, PVC well casing locations would be identified, but no induction logging would actually be performed. That would be extra work funding additional cost.

Mr. Oliver explained that Task 6 was probably the least-needed of the proposed tasks in the list. This was thought of in conjunction with AB3030 which requires development of Groundwater Management Plans. However, adjudicated basins are not required to prepare such plans, so this is more of a peripheral issue. Mr. Jaques commented that this may be more a task for the Monterey County Health Department to carry out.

Mr. Lear explained that Task 7 would be useful if grant funds were sought in order to have funding in order to properly destroy any abandoned wells. Mr. Johnson noted that well destruction can be very costly. Mr. Lear said that under this Task he would field verify the location of abandoned wells.

Mr. Oliver said that he recommended that Tasks 1 through 5 be performed at this time, and that Tasks 6 and 7 could be deferred to the future date. Ms. Moe said that she recommended doing Tasks 1 through 5 and 7 at this time, because the Santa Margarita aquifer is one of the aquifers from which the City of Seaside's water system draws.

Mr. Lear said that Task 7 is the hardest one for which to develop a budget estimate.

A motion was made by Ms. Moe, seconded by Mr. Green, to perform Tasks 1 through 5 and 7 at this time, and to defer further consideration of Task 6. The motion passed unanimously.

3. Discuss and Take Potentially Take Action to Approve the 2010 Seawater Intrusion Analysis Report (SIAR)

Mr. Jaques introduced this agenda topic and Ms. King provided an overview discussion with regard to the SIAR. She said that it is very similar to prior SIARs with the following exceptions:

SBWM-5 (BLM site) has been added.

A section has been added discussing protective water levels.

Ms. King briefly summarized the findings as contained in the agenda packet materials. All of the diagnostic tools, including Piper diagrams, Stiff diagrams, Na:Cl ratios, and chloride concentration mapping all produced very similar results to previous years. Production data is still coming in from the Watermaster, and it will probably not all be received until late October.

Higher chloride levels were found in some wells than were found in prior years, but most of these were still well below historic highs, according to Mr. Williams.

Ms. King said that some ground water levels have risen one to two feet, possibly due to reduced production levels in the Northern Coastal Subarea. Other subareas are pretty much the same as last year, she reported. She also said that there was more rainfall than in the prior year, but it was still below historic average levels. Mr. Oliver said that ASR injection of 1,111 acre-feet last Water Year may also have contributed in part to rising groundwater levels. The water that was injected has not yet been extracted. None of the deep wells had water levels reaching protective water levels, but some of the shallow wells did.

Ms. King summarized the SIAR recommendations as follows:

Refine protective water levels using refined aquifer properties. This may result in some of the protective water levels going down slightly.

Continue at the same semi-annual water quality sampling frequency at SBWM-4.

Continue preparing the SIAR annually.

Mr. Jaques asked Ms. King if last year's precipitation was below long-term historic averages. Mr. Lear said that the rainfall data this past winter was very close to historical averages at the range gauge located near the MPWMD's office building. Mr. Johnson and Mr. Oliver said they were somewhat surprised to learn that the rainfall in the Seaside Basin area was below historic averages, because in other areas of the county, for example the Salinas Valley at the Salinas Airport as well as the Los Padres Dam, unofficial precipitation totals were approximately 130% of average rainfall." Mr. Lear said that he would coordinate with Ms. King on this for continuity of data between the various agencies.

Ms. King said that the PCA-West shallow well showed a jump in groundwater level and she is still investigating an explanation for this with MPWMD.

Ms. King said that data from SBWM-5 has been added as a data point which results in some altering of the contour maps in this report compared to the maps contained in prior reports.

Mr. Williams said that the shallow aquifer may have a "dry area", and that extending the contour lines all the way to the southeasterly boundary of the Seaside Basin probably should not be done in this report, although it has been projected that far inland in prior reports which did not detect the dry area.

Following some additional questions and answers, there was TAC consensus to recommend approval of the SIAR to the Board. In response to a question from Ms. King, Mr. Jaques said that the deadline for completion of the SIAR would be the Friday preceding the November 3 Board meeting, so the SIAR can be posted on the Watermaster's web site at that time. Ms. King should stand electronic version of the final SIAR to the Watermaster by that date.

4. Initial Consultant Contracts for FY 2011

C. MPWMD RFS No. 2011-01

D. MPWMD RFS No. 2011-02

E. HydroMetrics RFS No. 2011-01

F. HydroMetrics RFS No. 2011-02

Mr. Jaques summarized the agenda packet materials for this item.

The four contracts were discussed as a group. Mr. Oliver reported that he was still making some corrections to Table 2 of MPWMD RFS No. 2011-01, but there would be no cost impacts as a result of making those corrections. He also reported some reduction in cost in Attachment 3 of that RFS.

Mr. Jaques noted a correction in the dollar amount for MPWMD RFS No. 2011-02 on page 37 of the agenda packet. The correct dollar amount should be \$4,140, rather than the \$5,760 that is shown.

With these edits made, a motion was made by Mr. Johnson, seconded by Mr. Green, to approve these four contracts, and the motion passed unanimously.

5. Discuss and Potentially Take Action Regarding Revising Definition of Quorum for TAC Meetings and Voting Requirements for Taking Action at TAC Meetings

Mr. Jaques summarized the agenda packet materials on this item.

Ms. Moe said she recommended that the new TAC quorum consist of 4 members, and that at least 3 affirmative votes should be necessary for any action to be taken. Mr. Oliver suggested that the Board determine whether 3 or 4 members should constitute a quorum.

Following additional discussion, there was a motion by Mr. Oliver, seconded by Mr. Johnson, that the revised TAC quorum be 4 members, and that 3 affirmative votes be required to take action. The motion passed unanimously.

6. Report by MPWMD on Program Schedule and Standard Operating Procedures

Mr. Oliver said that his only recommendation at this time was to continue collecting and reviewing groundwater quality data using the low-flow purge sampling technique for a total of two full years before making any recommendations with regard to reducing sampling frequencies. He said this is consistent with prior year recommendations. He will continue to plan for at least one site to have a continuous water quality data logger installed, at MPWMD expense, on a coastal well.

7. Discuss and Potentially Take Action Regarding Performing Another Wellhead Elevation Survey in 2011 to Determine Whether or Not Subsidence is Occurring

Mr. Jaques summarized the agenda packet materials on this item.

Mr. Williams recommended performing an additional wellhead survey just one time, and if no subsidence was detected, then to discontinue performing further wellhead surveys. Mr. Green asked what if no subsidence is seen at this time, could it occur later. Mr. Williams responded that if groundwater levels rise, subsidence should not occur due to overpumping of the aquifer. Mr. Oliver said that generally subsidence is due to falling groundwater levels, and would likely be gradual. Mr. Lear and Mr. Johnson said that subsidence can also be affected by climatic conditions such as drought periods, pumping levels, and even earthquakes. Mr. Lear said there are other remote sensing techniques available such as satellite data (NSAR) which might be useful for examining subsidence possibilities, but these have their limitations.

There was consensus to do the same type of survey this year as was previously performed in 2008.

Mr. Oliver said some wells may drop off the list, and some new ones should be added. If the 2008 wellhead survey data and is compared to the 2011 survey data, it would probably yield some initial conclusions with regard to subsidence issues.

Mr. Green commented that the surveyors may also be able to get some additional data when they are at the well sites.

There was discussion that if the new wellhead survey data indicates possible subsidence, a repeat wellhead survey should probably be done in the following year to determine if this is a trend.

8. Discuss and Provide Input on Preliminary Draft Annual Report for 2010

Mr. Jaques briefly summarized the scope of the Annual Report and some of the key findings contained in it. He highlighted the proposal in the Annual Report to postpone the submittal deadline for future reports until January 15th to allow more time to compile and analyze data. Mr. Johnson recommended further deferring the submittal deadline to February 15th. Mr. Williams reported that some of his other clients also do not submit such reports until February. Mr. Jaques will make these revisions to the Annual Report.

9. Offer by Pasadera to Discuss Possible Use of Storm Water Runoff from Pasadera as a Water Source for Helping to Recharge the Seaside Basin

Following brief discussion on this topic the TAC decided to defer discussion on this topic until early in 2011. Mr. Johnson said he would like his stormwater staff to look at this material and provide input to him on it. It will likely be rescheduled to the January 2011 TAC meeting.

10. Schedule

Mr. Jaques briefly discussed the 2010 and 2011 Schedules, and there were no questions on those items.

11. Other Business

There was no other business.

12. Set next meeting date

The next regular meeting was set for Wednesday, November 10, 2010 at 1:30 p.m. at the MRWPCA Board Room

The meeting adjourned at 3:35 p.m.

**SEASIDE BASIN WATER MASTER
TECHNICAL ADVISORY COMMITTEE**

***** AGENDA TRANSMITTAL FORM *****

MEETING DATE:	November 10, 2010
AGENDA ITEM:	1.B
AGENDA TITLE:	Alternate TAC Member Named for Sand City
PREPARED BY:	Robert Jaques, Technical Program Manager
SUMMARY:	<p>In response to the shortage of members sometimes attending TAC meetings, Sand City Manager Steve Matarazzo has formally named Richard Simonitch as the City's alternate TAC member. Mr. Simonitch is the City Engineer for the City of Sand City. He assisted in the completion of Sand City's desalination facility and the transfer of operations of that facility to California American Water, and is familiar with the hydrogeology of the Seaside groundwater basin.</p>
ATTACHMENTS:	None
RECOMMENDED ACTION:	None – information only

**SEASIDE BASIN WATER MASTER
TECHNICAL ADVISORY COMMITTEE**

***** AGENDA TRANSMITTAL FORM *****

MEETING DATE:	November 10, 2010
AGENDA ITEM:	2
AGENDA TITLE:	Report on Board Action Regarding Revising Definition of Quorum for TAC Meetings and Voting Requirements for Taking Action at TAC Meetings
PREPARED BY:	Robert Jaques, Technical Program Manager

SUMMARY: The request approved by the TAC at its October 13, 2010 meeting for the Board to revise the definition of “quorum” and the number of affirmative votes needed to take action was presented to the Board at its November 3 meeting. The Board was also requested to determine whether to continue having the Public Member position on the TAC and if so to appoint a replacement for John Fischer.

There was much discussion on each of these topics, summarized below:

Quorum and voting requirements

- Cal Am’s attorney proposed alternative wording to that proposed by the TAC which if adopted by the Board would have the Board set the number of TAC members at less than the current 10, with only those Parties that normally attend the TAC meetings being the new number of TAC members. Her suggestion was that the Board designate 6 of the Parties, those normally in attendance at TAC meetings, to constitute the TAC. Thus, having a majority of them in attendance, i.e. 4 or more, to constitute a quorum would likely eliminate the current problem of sometimes having insufficient members present to constitute a majority of the 10 current members. Both staff and the Board were not supportive of this approach, as it would remove some of the Parties from having a voting right on the TAC.
- Seaside’s attorney said that a quorum must be a majority (or more if so desired by the governing body), so it would be improper to adopt the revisions proposed by the TAC. He went on to say that adopting Cal Am’s recommendation would be acceptable from a legal standpoint, but that he recognized the Board and staff concerns with the Cal Am proposal as described above.
- There were varying reactions from the Board members, some favoring taking an approach along the lines of what the TAC had proposed and trying to find a legally acceptable means of accomplishing that, and others saying simply that they had the burden to make sure there was a representative from their entity present at TAC meetings, so having a quorum of the current 10 members would not be a problem.
- Since all of the discussion was on the topic of “quorum” there was no discussion with regard to the number of affirmative votes required to take action.

Public Member on the TAC

- Some Board members felt there was no longer a need to have a Public Member on the TAC, since the TAC meetings are always open to the public anyway and any public members are always allowed to participate in the TAC’s meeting discussions. Also, the public is always allowed to speak at Board meetings on any actions the Board is taking with regard to recommendations coming from the TAC.

AGENDA ITEM:	2 (Cont'd)
<ul style="list-style-type: none"> • Some Board members felt that in the interests of “public transparency” the Public Member position on the TAC should be continued, and that a replacement for Mr. Fischer should be appointed. <p><u>Summary of direction provided by the Board:</u></p> <ul style="list-style-type: none"> • No change in the language in the Rules and Regulations was made, and the quorum for TAC meetings will continue to be a majority of its members, which currently means that at least 6 members must be present for the TAC to hold a meeting. • Each Board member was directed by the Chair to ensure that they had a representative attend future TAC meetings, so the quorum problem would be addressed. • Staff was directed to solicit names of persons for consideration by the Board in refilling the currently vacant Public Member position on the TAC. The person selected should be a resident living <u>within the boundaries</u> of the Seaside Basin, not just within the jurisdictional boundaries of the Parties. For example a person living in New Monterey would not be eligible, whereas a person living in an area of Monterey close to Del Rey Oaks or Seaside at a location overlying the Basin would be eligible. 	
ATTACHMENTS:	None
RECOMMENDED ACTION:	Information only – no action needed

**SEASIDE BASIN WATER MASTER
TECHNICAL ADVISORY COMMITTEE
* * * AGENDA TRANSMITTAL FORM * * ***

MEETING DATE:	November 10, 2010
AGENDA ITEM:	3
AGENDA TITLE:	Progress Report on Implementing Database Enhancements
PREPARED BY:	Robert Jaques, Technical Program Manager
<p>SUMMARY: Under its contract with the Watermaster, MPWMD has been implementing the enhancements to the Watermaster's Database that were approved by the TAC and the Board earlier this year.</p> <p>Joe Oliver of MPWMD has provided a brief description of the flow of the Database development documentation for the current effort. The development of the changes to the Database structure is iterative and has been captured through the series of documents described below. This is similar to the prior two sets of changes made to the Database (i.e., website deployment, user access level revisions). This work is scheduled to be completed in the next several weeks.</p> <p>Project Charter – This document lays out the project Business Requirements Specification – This document describes the functional requirements for the changes. Software Requirements Specification – This document provides logical details and screen shots showing which changes are to be made. Design Specification – This document describes the final template for the programming changes.</p> <p>Recognizing that the level of detail in these documents may not be of interest to all TAC members, in order to reduce the size of the agenda packet for today's meeting these documents have been provided as separate attachments to the email that conveyed the Meeting Notice and Agenda for today's meeting.</p> <p>Mr. Oliver of MPWMD will provide an oral report on this work at today's meeting and will propose a live demonstration of the enhancements and how they function at the TAC's January 2011 meeting.</p>	
ATTACHMENTS:	Each of the four documents listed above were separate attachment to the email that conveyed this Agenda packet
RECOMMENDED ACTION:	Ask questions of Mr. Oliver with regard to any of the Database enhancement work

**SEASIDE BASIN WATER MASTER
TECHNICAL ADVISORY COMMITTEE**

***** AGENDA TRANSMITTAL FORM *****

MEETING DATE:	November 10, 2010
AGENDA ITEM:	4
AGENDA TITLE:	Draft Request for Service to Perform Another Wellhead Elevation Survey in 2011 to Determine Whether or Not Subsidence is Occurring
PREPARED BY:	Robert Jaques, Technical Program Manager
SUMMARY:	<p>In 2008 through a contract with Central Coast Surveyors the Watermaster performed a wellhead elevation and location survey on each of the wells being monitored by the Watermaster. The purpose of the survey was twofold: (1) to obtain accurate coordinate locations for each of these wells, and (2) to obtain elevation data at each of these well sites so that data from subsequent surveys could be compared to the 2008 survey data to determine whether or not ground subsidence was occurring at any of these sites. This work was performed in part in response to a question from the Court in its Order dated December 12, 2008 containing comments and questions pertaining to the Watermaster's 2008 Annual Report. In that Order the Court raised the question of whether subsidence would be a likely result of dewatering of the deep aquifer in the Coastal Subarea of the Seaside Basin.</p> <p>At its October 13, 2010 meeting the TAC determined that it would be desirable to perform another survey in 2011, so the 2008 data could be compared to the 2011 data to see if there were any indications of subsidence.</p> <p>Using the Request for Service (RFS) from the 2008 work as a model, I have prepared the attached Draft RFS No. 2011-01 to have Central Coast Surveyors perform a repeat survey in 2011. There are several comments and items highlighted in yellow in the Draft, which will need to be addressed when the RFS is finalized. The draft was sent to Central Coast Surveyors, and I am awaiting their response with regard to any language or cost revisions they would recommend.</p> <p>For the upcoming work, assuming it is approved by the Board, I propose to have the Excel spreadsheet of data Central Coast Surveyors will provide include a column with the 2008 elevations for each of the points, and another column showing the difference in elevations between the 2008 and the 2011 data. It may also be desirable, if feasible and not overly expensive, to have Central Coast Surveyors prepare a map somehow visually depicting the locations where elevation changes are found to exist. If the TAC feels this would be desirable, I will discuss this with Central Coast Surveyors to solicit their ideas on this could best be accomplished.</p> <p>At today's meeting the TAC is invited to raise any questions and make any recommendations regarding the scope of work described in the attached draft RFS. Once the RFS can be finalized, it will be presented to the Board for approval, probably in February 2011.</p>
ATTACHMENTS:	Draft RFS No. 2011-01 for Central Coast Surveyors
RECOMMENDED ACTION:	Provide comments and recommendations regarding finalizing the language and costs in the Draft RFS

DRAFT

SEASIDE BASIN WATERMASTER REQUEST FOR SERVICE

DATE: To Be Determined

RFS NO.: 2011-01

(To be filled in by WATERMASTER)

TO: Dave Edson

FROM: Robert Jaques

Services Needed and Purpose:

To provide horizontal and vertical survey information for reference points at water wells located within and near the area overlying the Seaside Groundwater Basin. A detailed Scope of Work is attached as Attachment 1.

Completion Date: Work to be completed within 30 days from the date of execution of this RFS No. 2011-01.

Method of Compensation: Lump Sum, with Special Services Allowance. Cost breakdown is attached as "Attachment 2." (As defined in Section V of Agreement.)

Total Price Authorized by this RFS: \$ TBD (Cost is authorized only when evidenced by signature below.)

Total Price may not be exceeded without prior written authorization by WATERMASTER in accordance with Section V. COMPENSATION.

Requested by: _____ Date: _____
WATERMASTER Technical Program Manager

Authorized by: _____ Date: _____
WATERMASTER Chief Executive Officer

Agreed to by: _____ Date: _____
PROFESSIONAL

ATTACHMENT 1

SCOPE OF WORK

The Scope of Work for this RFS No. 2011-01 is:

1. To develop accurate elevation and location data for the reference points of each of the 98 wells listed in Attachment A. [FINAL TOTAL OF WELLS MAY DIFFER SLIGHTLY FROM THE 98 DONE IN THE 2008 SURVEY] The locations of these wells are shown on the map in Attachment A. Note that not all of the wells are individually visible on this map, since some of them are in such close proximity that they appear as a single well.
2. To provide this data in tabular form in an Excel spreadsheet, so that the WATERMASTER can use this data to develop water level elevations from the water depth measurements it receives from the well owners, and so that these wells can be accurately plotted on maps.

The PROFESSIONAL will perform the surveying work in compliance with only the most stringent survey requirements and accuracy standards. The instrumentation to be used will be a Leica GPS 500 system supplemented with Leica TCRA 1102 total stations where GPS signal is unavailable. The work will be performed so as to provide accuracies of less than 0.1' both horizontally and vertically.

The WATERMASTER will provide personnel to accompany the PROFESSIONAL's personnel performing the field work to take them to each of the well locations where well reference point elevations and location coordinates need to be developed, and will provide access to each of those sites.

The work will proceed in the following sequence of activities:

Phase 1 - Field Work Preparation & Monitoring Well location:

Upon receipt of a Notice to Proceed the PROFESSIONAL will determine the method to be used to locate each reference point. A two person field crew will establish a coordinate system, using a GPS rover, to tie into USGS coordinates. The PROFESSIONAL will then begin recording each reference point's position and elevation. For reference points where GPS signal is unavailable the PROFESSIONAL will leave control points. These control points will be used to utilize the PROFESSIONAL's terrestrial total station to advance control if necessary, and ultimately record positions for each remaining reference point that is not accessible by a GPS rover. It is estimated that the field work to take 3.5 – 4 days.

Phase 2 - Post processing:

Once all the reference points have been located, the data will be downloaded and processed. The PROFESSIONAL will prepare a Microsoft Excel spreadsheet containing the list of reference points (by name) along with the corresponding elevation and location data for each reference point. The spreadsheet will include the elevation data for each of these points obtained during PROFESSIONAL's 2008 work for WATERMASTER, and a column showing the difference in elevations between the 2008 data and the 2011 data. It is estimated that this will take one TECH 1 surveyor one day to complete. This data will be reviewed by the licensed land surveyor and delivered to the WATERMASTER on a CD in electronic format and in a hardcopy format.

Attachment A

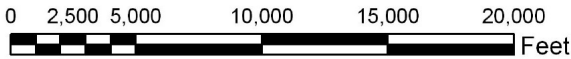
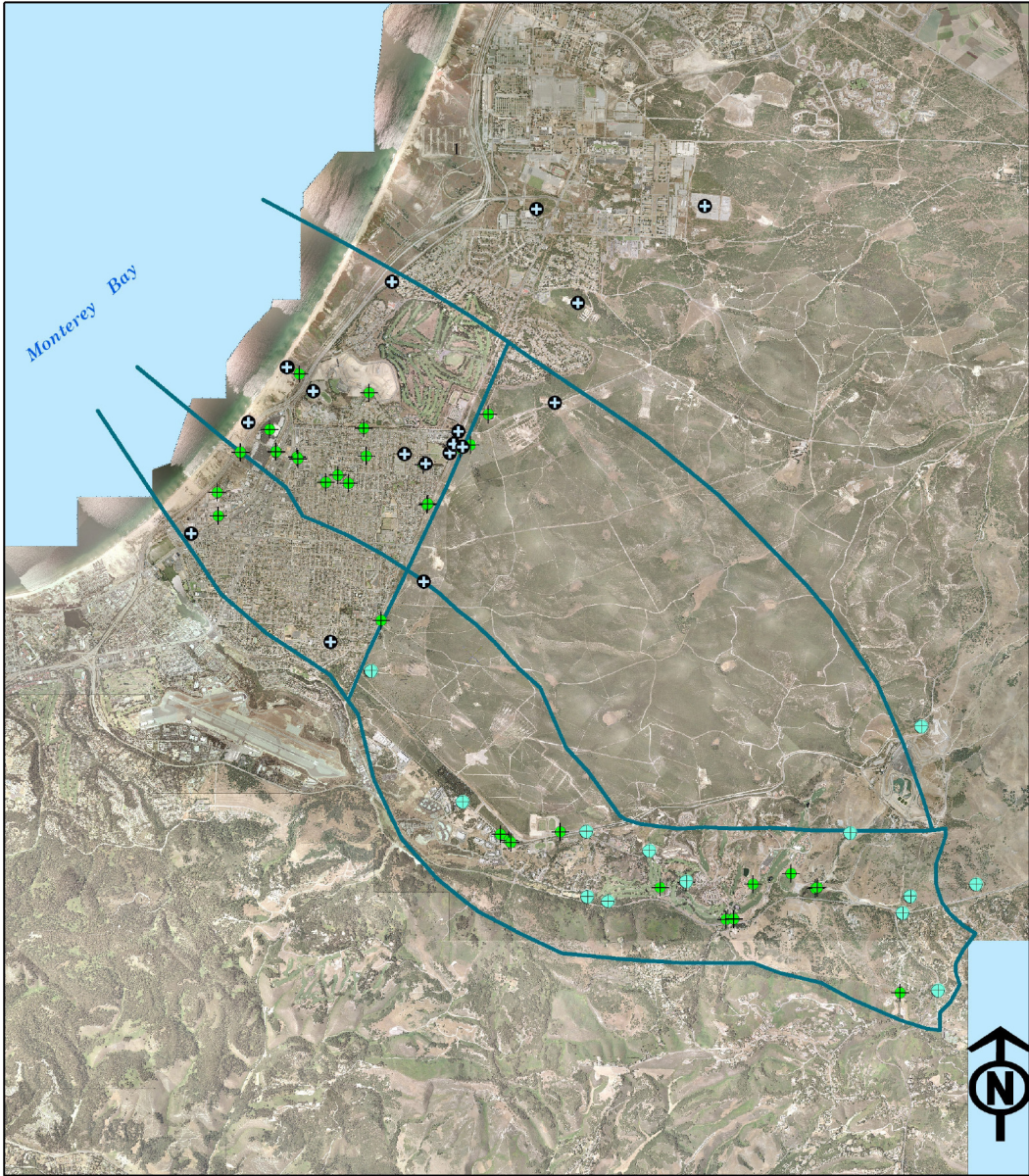
Tabulation and Location Map of Wells for Which Surveying Data is to be Developed

[NOTE: A FEW OF THESE WELLS MAY BE DROPPED AND A FEW MAY BE ADDED.
FINAL TABULATION WILL BE ATTACHED TO THE RFS WHEN IT IS ISSUED]

WELL NAME	OWNER	LOCATION
CAW - Plumas #4	California American Water Co.	Plumas Ln., Seaside
CAW - Darwin	California American Water Co.	West side of Darwin Ave. midway between Pine St and Manzanita St., Seaside
CAW - Military	California American Water Co.	Military Avenue, Seaside
CAW - Ord Grove #2	California American Water Co.	Off Ord Grove Ave. near cemetery, Seaside
CAW - New Luzern	California American Water Co.	Luzern Street, Seaside
CAW - Playa #3	California American Water Co.	40 feet East of East Front Street 255 feet North of Playa Street, Seaside
CAW - Playa #4	California American Water Co.	Playa (North side of alley), Seaside
CAW - Paralta	California American Water Co.	North end of Paralta Ave., Seaside
Reservoir Well	City of Seaside	Bayonet/Blackhorse Golf Course, Seaside
Coe Avenue Well	City of Seaside	Along Coe Ave. 240 ft. westerly from Ord Ave., then 115 ft. south, Seaside
Public Works Corp. Yard	City of Sand City	1 Sylan Park, Sand City
Cypress Pacific	Monterey Peninsula Engineering	Tioga Ave. & Hwy 1, Seaside (???)
Robinette -Design Ctr.	City of Sand City	Hickory & Shasta St., Sand City
Target	Dayton Hudson Corp. (?)	Sidewalk by Target store
PRTIW -operated by MMP	Mission Memorial Park	Northeast corner of Mission Memorial Park Cemetery
SNB	Security National Guaranty, Inc.	Pratto Plant, Hwy 1 across from Fort Ord Village, Sand City OR Hwy 1 at California St. in Sand City (???)
City #4	Seaside Municipal Water System	1760 Juarez St., Seaside
City #2	Seaside Municipal Water System	Costa & Broadway, Seaside
City #1	Seaside Municipal Water System	Del Monte Heights, off Broadway, Seaside
City #3	Seaside Municipal Water System	Next to Fort Ord fence Juarez & San Pablo St., Seaside
well lot Bishop #1 (west)	CAW - Bishop Unit	In Pasadera subdivision
well lot Bishop #2 (east)	CAW - Bishop Unit	In Pasadera subdivision
Mutual	CAW - Hidden Hills Unit	In CAW Hidden Hills well lot
Standex	CAW - Hidden Hills Unit	Off Laureles Grade Rd., approx. 1/2 miles west of Laureles Rd and Baronet Dr. and approx. 200 feet off Baronet Dr.
Bay Ridge	CAW - Hidden Hills Unit	
RR#7	CAW - Ryan Ranch #7	Approximately 1 mile East on Highway 68 from Canyon Del Rey; 300 feet North off road, Monterey
RR#8	CAW - Ryan Ranch #8	Ryan Ranch #8 - Highway 68, Monterey
RR#11	CAW - Ryan Ranch #11	In Ryan Ranch
Old Main Gate (Lot #12)	Pasadera - New Cities Development	160 Pasadera Lane
Paddock #1(Lot #11)	Pasadera - New Cities Development	200' North of Salinas-Monterey Highway and 1 mile west of intersection of Los Laureles Highway, & S & Mont. Hys.
York School	York School	
(new #12)	Laguna Seca Golf Resort	Near No. 12 hole on golf course
(racetrack)	Laguna Seca Golf Resort	Laguna Seca Ranch, off Highway 68, below Clubhouse, Monterey
SPCA	SPCA	
LS Cnty Park #1 (former #3)	Monterey Cnty Parks District	Off of Highway 68
LS Cnty Park #2 (former #4)	Monterey Cnty Parks District	Off of Highway 68
MSC-Shallow	MPWMD	HWY 1, SAND CITY
MSC-Deep	MPWMD	HWY 1, SAND CITY
PCA-W Shallow	MPWMD	HWY 1, SAND CITY
PCA-W Deep	MPWMD	HWY 1, SAND CITY
PCA-E (Multiple) Shallow	MPWMD	HWY 1, SAND CITY
PCA-E (Multiple) Deep	MPWMD	HWY 1, SAND CITY
Ord Grove Test-Shallow/Deep	MPWMD	1987 PARK CT, SEASIDE
Paralta Test-Shallow/Deep	MPWMD	2104 PARALTA AVE., MONTEREY(???)
Ord Terrace-Shallow	MPWMD	1700 block of Ord Grove Ave. near T intersect w/ Baldwin Ct., Seaside
Ord Terrace-Deep	MPWMD	
MPWMD #FO-09-Shallow	MPWMD	N2127579.26693; E???
MPWMD #FO-09-Deep	MPWMD	
MPWMD #FO-10-Shallow	MPWMD	N2130543.48114; E???

WELL NAME	OWNER	LOCATION
MPWMD #FO-10-Deep	MPWMD	
Fort Ord Monitor-Dune/Aromas	U.S. Army	
CDM MW-1-Dune/Aromas	MPWMD	
CDM MW-2-Dune/Aromas	MPWMD	
CAW Del Monte Observation-Shallow	CAW	N2120139.85; E???
SBWM MW-1-Deep (Purisima)(6)	Watermaster	
SBWM MW-2-Deep (Purisima)(6)	Watermaster	
SBWM MW-3-Deep (Purisima)(6)	Watermaster	
SBWM MW-4-Deep (Purisima/Santa Margarita)(6)	Watermaster	
MPWMD #FO-01-Shallow	MPWMD	N2115446.81099; E???
MPWMD #FO-01-Deep	MPWMD	
MPWMD #FO-07-Shallow	MPWMD	N2122688.6982; E???
MPWMD #FO-07-Deep	MPWMD	
MPWMD #FO-08-Shallow	MPWMD	N2126741.393; E???
MPWMD #FO-08-Deep	MPWMD	
MPWMD #FO-11-Shallow	MPWMD	N2130660.90472;E???
MPWMD #FO-11-Deep	MPWMD	N2130660.90472, E???
Plumas '90 Test-Deep	MPWMD	1453 PLUMAS AVE., SEASIDE
K-Mart-Dune/Aromas	Home Depot	CANYON DEL REY BLVD, SEASIDE
CDM MW-3-Dune/Aromas	MPWMD	
CDM MW-4-Dune/Aromas	MPWMD	
MW-BW-08A-Dune/Aromas	U.S. Army	
MW-BW-09-180-Shallow	U.S. Army	
MPWMD #FO-03-Shallow	MPWMD	N2109576.68088; E???
MPWMD #FO-03-Deep	MPWMD	
MPWMD #FO-04-Shallow (E)	MPWMD	N2111834.4504; E???
MPWMD #FO-04-Deep (W)	MPWMD	
MPWMD #FO-05-Shallow	MPWMD	N2103180.54186; E???
MPWMD #FO-05-Deep	MPWMD	
MPWMD #FO-06-Shallow	MPWMD	N2102695.44063; E???
MPWMD #FO-06-Deep	MPWMD	
Justin Court (RR M2S)-Shallow	CAW	JUSTIN COURT, MONTEREY
LS Pistol Range (Mo Co TH-1)-Deep	Monterey County	1021 MONTEREY-SALINAS HWY, SALINAS
York Rd-West (Mo Co MW-1 D)-Deep	Monterey County	N2105316.47467; E???
Seca Place (Mo Co MW-2)-Deep	Monterey County	13 SECA PL., SALINAS
Robley Shallow (North) (Mo Co MW-3S)-Shallow	Monterey County	12660 CORTE CORDILLERA, SALINAS
Robley Deep (South) (Mo Co MW-3D)-Deep	Monterey County	12660 CORTE CORDILLERA, SALINAS
LS Driving Range (SCS Deep)-Shallow	Monterey County	10520 YORK RD., MONTEREY
LS No. 1 Subdivision-Deep	Laguna Seca Resort	N2102479.95484; E???
Blue Larkspur-East End-Believed to be Deep	Laguna Seca Resort	N2102676.75507; E???
York School-Shallow	York School	Fort Ord - York School south bound, Monterey
Laguna Seca Driving Range (SCS-Deep)-Shallow	Monterey County	
CAW Granite Construction-Deep	CAW	
Laguna Seca Golf New #12-Deep(9)	Laguna Seca Resort	10520 York Rd., Monterey
Pasadera Main Gate-Deep	Pasadera Country Club	
Laguna Seca_Old No. 12	Laguna Seca Resort	10520 YORK RD., MONTEREY
ASR-1	MPWMD	1910 General Jim Moore Blvd., Seaside
ASR-2	MPWMD	1910 General Jim Moore Blvd., Seaside
ASR MW-1	MPWMD	1910 General Jim Moore Blvd., Seaside

SEASIDE GROUNDWATER BASIN WATERMASTER
Wells to be Surveyed for Reference Point Elevations



Legend

- ⊕ Coastal Seaside Subareas Monitor Wells (and vicinity) selection
- ⊕ Laguna Seca Basin Monitor Wells (and vicinity) selection
- ⊕ Seaside Basin Production Wells selection
- Seaside Groundwater Subareas

Prepared by MPWMD
 u/tom/pdf08/seasidesurvey

ATTACHMENT 2

COST BREAKDOWN

The Lump Sum fee for providing the surveying services described in Attachment 1 is TBD.

As described in Section V.C.1 of the Agreement, a Special Services Allowance of TBD is provided in this RFS No. 2011-01 to cover unforeseen circumstances which differ from those described in Attachment 1.

PROFESSIONAL shall provide WATERMASTER with advance written notification stating the reasons for requiring the utilization of any or all of the Special Services allowance. No utilization of any portion of the allowance shall occur without the prior written approval of the WATERMASTER. Special Services costs will be charged in accordance with the Time-and-Expense Payment Method as defined in Section V.D of the Agreement, using the hourly and daily rates described below.

Phase 1 - Field Work Preparation & Reference Point Location:

The daily rate for a two person survey crew along with all necessary equipment will be \$1600.00 per day. This rate will be prorated for fractional days.

Phase 2 - Post processing:

The rate for a TECH 1 in the office will be \$85.00 per hour.

**SEASIDE BASIN WATER MASTER
TECHNICAL ADVISORY COMMITTEE**

***** AGENDA TRANSMITTAL FORM *****

MEETING DATE:	November 10, 2010
AGENDA ITEM:	5
AGENDA TITLE:	Schedule
PREPARED BY:	Robert Jaques, Technical Program Manager
SUMMARY:	
<p>As a regular part of each monthly TAC meeting, I will provide the TAC with an updated Consultants Work Schedule of the activities being performed by the Watermaster's consultants and the public entity, MPWMD, which is performing certain portions of the work, and of the Critical Program Milestones Schedule.</p> <p>As a regular part of each monthly TAC meeting, I will provide the TAC with an updated Consultants Work Schedule of the activities being performed by the Watermaster's consultants and the public entity, MPWMD, which is performing certain portions of the work, and of the Critical Program Milestones Schedule.</p> <p>Attached is the Updated Consultants Work Schedule for the remainder of 2010. As that Schedule shows, all planned actions for 2010 have now been completed.</p> <p>Also attached is the Updated Consultants Work Schedule for FY 2011.</p>	
ATTACHMENTS:	<ol style="list-style-type: none"> 1. Updated Schedule of Work Activities for the remainder of FY 2010 2. Updated Schedule of Work Activities for FY 2011
RECOMMENDED ACTION:	Provide Input to Technical Program Manager Regarding Any Corrections or Additions to these Schedules

Seaside Basin Watermaster Monitoring and Management Program 2010 Work Schedule

ID	Task Name	2010																	
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Ju
1	CRITICAL PROJECT MILESTONES ASSOCIATED WITH TAC, BOARD, AND/OR CONSULTANT WORK																		
2	2011 Administration, Operations and Replenishment Budgets																		
3	Prepare M&MP Draft Budgets (Same as Task 34)																		
4	TAC Approves M&MP Budgets (Same as Task 35)																		
5	Board Approves M&MP Budgets (Same as Task 36)																		
6	Watermaster Prepares Quarterly Water Production, Water Level, and Water Quality Reports																		
25	Replenishment Assessment Unit Costs for Water Year 2011																		
26	Develop Replenishment Assessment Unit Cost for 2011 Water Year																		
27	TAC Approves 2011 Water Year Replenishment Assessment Unit Cost																		
28	Board Adopts and Declares 2011 Water Year Replenishment Assessment Unit Cost																		
29	Replenishment Assessments for Water Year 2010																		
30	Watermaster Prepares Replenishment Assessments for Water Year 2010																		
31	Watermaster Board Approves Replenishment Assessments for Water Year 2010																		
32	Watermaster Levies Replenishment Assessment for 2010																		
33	Monitoring & Management Program (M&MP) Budgets for 2011 and 2012																		

Seaside Basin Watermaster Monitoring and Management Program 2010 Work Schedule

ID	Task Name	2010																	
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Ju
49	TAC Approval of Initial Consultant Contracts for 2011												Completed						
50	Board Approval of Initial Consultant Contracts for 2011												Completed						
51	IMPLEMENTATION																		
52	I.2.a DATABASE MANAGEMENT																		
53	I.2.a.1 Conduct Ongoing Data Entry/Database Maintenance																		
54	Perform Data Entry (Production, Level, and Quality)																		
55	Initial TAC Discussion of Possible Enhancements to Database	Completed																	
56	Compile Enhancements to be Made to the Database Based on User Input	Completed																	
57	TAC Approves Enhancements to be Made to the Database	Completed																	
58	Prepare RFS to Have Enhancements Made to the Database	Completed																	
59	TAC Approves RFS for Enhancements to be Made to the Database		Completed																
60	Board Approves RFS for Enhancements to be Made to the Database			Completed															
61	Make Enhancements to the Database																		
62	I.2.b DATA COLLECTION PROGRAM																		
63	I.2.b.2 Collect Monthly Water Levels (MPWMD)																		

Seaside Basin Watermaster Monitoring and Management Program 2010 Work Schedule

ID	Task Name	2010																	
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Ju
64	I.2.b.3 Collect Quarterly Water Quality Samples (MPWMD)	[Blue shaded bar from Jan to Dec]																	
65	I.2.b.4 Update Program Schedule and Standard Operating Procedures																		
66	MPWMD Prepares Memo with Recommendations	Completed [Blue bar]						Completed [Blue bar]											
69	TAC Approves Recommendations		Completed ◆							Completed ◆									
72	I.2.b.6 Reports (from MPWMD)	SEE ID 6 ABOVE																	
73	I.3.a ENHANCED SEASIDE BASIN GROUNDWATER MODEL																		
74	I.3.a.2 Develop Protective Water Levels																		
75	HydroMetrics Meets with TAC to for Preliminary Discussion of Development of Protective Water Levels	Completed ◆																	
76	HydroMetrics Meets with TAC to for Further Discussion of Development of Protective Water Levels	Completed ◆																	
77	Prepare Contract with HydroMetrics to Refine Protective Water Levels Developed in 2009	Completed [Blue bar]																	
78	Board Decision to Defer Refining Protective Water Levels	Completed ◆																	
79	TAC Continues Discussion Regarding Refining Protective Water Levels																◆ 1/12		
80	Board Approves Contract with HydroMetrics to Refine Protective Water Levels (Board Deferred Performing this Work to an Unspecified Future Date. A Date of July, 2010 Has Been Shown Only as a Placeholder).																TIMING TO BE DETER		

Seaside Basin Watermaster Monitoring and Management Program 2010 Work Schedule

ID	Task Name	2010																
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
95	HydroMetrics Makes Brief Oral Report to TAC Regarding Conclusions from Evaluation of Scenario 1							Completed	◆									
96	TAC Discusses Issues and Timing Pertaining to Scenario 2 - Regional Water Supply Project Scenario							Completed	◆									
97	HydroMetrics Evaluates Scenario 2 - Regional Water Supply Project																	TIMING TO BE DISCUS
98	HydroMetrics Makes Summary Report to TAC Regarding Evaluation of Scenarios 1 and 2																	TIMING TO BE DISCUS
99	HydroMetrics Makes Summary Report to Board Regarding Evaluation of Scenarios 1 and 2																	TIMING TO BE DISCUS
100	I.3.b Complete Preparation of Basin Management and Action Plan (BMAP)	WORK COMPLETED - NO FURTHER WORK PLANNED IN 2010																
101	I.3.c Refine and/or Update the BMAP																	
102	TAC Discusses Issues to be Addressed in Updating the BMAP						Completed	◆										
103	TAC Seeks Board Approval to Defer Updating the BMAP							Completed	◆									
104	TAC Continues Discussion Regarding Updating the BMAP																	◆ 1/12
105	Prepare Contract with HydroMetrics for Updating the BMAP																	TIMING TO BE DISCUS
106	TAC Approves Contract with HydroMetrics for Updating the BMAP																	TIMING TO BE DISCUS
107	Board Approves Contract with HydroMetrics for Updating the BMAP																	TIMING TO BE DISCUS
108	HydroMetrics Updates the BMAP																	TIMING TO BE DISCUS
109	HydroMetrics Makes Presentation on Draft Updated BMAP to TAC																	TIMING TO BE DISCUS

Seaside Basin Watermaster Monitoring and Management Program 2010 Work Schedule

ID	Task Name	2010																	
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Ju
125	I.4.e Refine and/or Update the SIRP																		

NOT NECESSARY

Seaside Basin Watermaster Monitoring and Management Program 2011 Work Schedule

ID	Task Name	2011												Jan	F							
		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug			Sep	Oct	Nov	Dec			
1	CRITICAL PROJECT MILESTONES ASSOCIATED WITH TAC, BOARD, AND/OR CONSULTANT WORK																					
2	2011 Administration, Operations and Replenishment Budgets																					
3	Prepare M&MP Draft Budgets (Same as Task 19)																					
4	TAC Approves M&MP Budgets (Same as Task 20)																					
5	Board Approves M&MP Budgets (Same as Task 21)																					
6	Watermaster Prepares Quarterly Water Production, Water Level, and Water Quality Reports																					
7	Watermaster Prepares Combined Quarterly Water Production, Water Level, and Water Quality Reports for 1st & 2nd Quarters (Same as Task 41)																					
8	Watermaster Prepares Quarterly Water Production, Water Level, and Water Quality Report for 3rd Quarter (Same as Task 42)																					
9	Watermaster Prepares Quarterly Water Production, Water Level, and Water Quality Report for 4th Quarter (Same as Task 43)																					
10	Replenishment Assessment Unit Costs for Water Year 2012																					
11	B&F Committee Develops Replenishment Assessment Unit Cost for 2012 Water Year																					
12	If Requested, TAC Provides Assistance to B&F Committee in Development of 2012 Water Year Replenishment Assessment Unit Cost																					
13	Board Adopts and Declares 2012 Water Year Replenishment Assessment Unit Cost																					

Seaside Basin Watermaster Monitoring and Management Program 2011 Work Schedule

ID	Task Name	2011												Jan	F								
		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug			Sep	Oct	Nov	Dec				
14	Replenishment Assessments for Water Year 2011																						
15	Watermaster Prepares Replenishment Assessments for Water Year 2011																						
16	Watermaster Board Approves Replenishment Assessments for Water Year 2011																						
17	Watermaster Levies Replenishment Assessment for 2011																						
18	Monitoring & Management Program (M&MP) Budgets for 2012 & 2013																						
19	Prepare Draft 2012 and 2013 M&MP O&M and Capital Budgets																						
20	TAC approves Draft 2012 and 2013 M&MP O&M and Capital Budgets																						
21	Board approves 2012 and 2013 M&MP O&M and Capital Budgets																						
22	2011 Annual Report (Note: Schedule May be Relaxed if Court Approves Later Submittal Date for Annual Report)																						
23	Prepare Preliminary Draft 2011 Annual Report																						
24	TAC Provides Input on Draft 2011 Annual Report																						
25	Prepare Revised Draft 2011 Annual Report (Incorporating TAC Input)																						
26	Board Provides Input on Revised Draft 2011 Annual Report																						
27	Prepare Final 2011 Annual Report (Incorporating Board Input)																						
28	Watermaster Submits Final 2011 Annual Report to Judge																						

Seaside Basin Watermaster Monitoring and Management Program 2011 Work Schedule

ID	Task Name	2011																	
		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	F
44	I.3.a ENHANCED SEASIDE BASIN GROUNDWATER MODEL																		
45	I.3.a.2 Develop Protective Water Levels																		
46	TAC Continues Discussion Regarding Refining Protective Water Levels																		
47	Board Approves Contract with HydroMetrics to Refine Protective Water Levels (Board Deferred Performing this Work to an Unspecified Future Date)																		
48	HydroMetrics Refines Protective Water Levels																		
49	HydroMetrics Makes Summary Report to TAC on Refinement of Protective Water Levels																		
50	HydroMetrics Makes Summary Report to Board on Protective Water Levels																		
51	I.3.a.3 Evaluate Replenishment Scenarios and Develop Answers to Basin Management Questions																		
52	TAC Continues Discussion of Issues and Timing Pertaining to Scenario 2 - Regional Water Supply Project Scenario																		
53	Board Approves HydroMetrics Contract to Model Scenario 2																		
54	HydroMetrics Evaluates Scenario 2 - Regional Water Supply Project																		
55	HydroMetrics Makes Summary Report to TAC Regarding Evaluation of Scenario 2																		
56	HydroMetrics Makes Summary Report to Board Regarding Evaluation of Scenario 2																		
57	I.3.c Refine and/or Update the BMAP																		

Seaside Basin Watermaster Monitoring and Management Program 2011 Work Schedule

ID	Task Name	2011												Jan	F				
		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug			Sep	Oct	Nov	Dec
58	TAC Continues Discussion Regarding Updating the BMAP					◆ 1/12													
59	Prepare Contract with HydroMetrics for Updating the BMAP						TIMING TBD AT JANUARY 12, 2011 TAC MEETING...												
60	TAC Approves Contract with HydroMetrics for Updating the BMAP						TIMING TBD AT JANUARY 12, 2011 TAC MEETING...												
61	Board Approves Contract with HydroMetrics for Updating the BMAP						TIMING TBD AT JANUARY 12, 2011 TAC MEETING...												
62	HydroMetrics Updates the BMAP						TIMING TBD AT JANUARY 12, 2011 TAC MEETING...												
63	HydroMetrics Makes Presentation on Draft Updated BMAP to TAC						TIMING TBD AT JANUARY 12, 2011 TAC MEETING...												
64	HydroMetrics Makes Presentation of Final Updated BMAP to Board and Board Adopts Final Updated BMAP						TIMING TBD AT JANUARY 12, 2011 TAC MEETING...												
65	I.3.d Evaluate Coastal Wells for Cross-Aquifer Contamination Potential																		
66	TAC Approves Scope of Work for MPWMD to Perform Further Evaluations of these Wells		◆ Completed																
67	Board Approves Well Evaluation Work to be Done in 2011		◆ Completed																
68	MPWMD Performs Further Evaluations of these Wells																		
69	MPWMD Makes Presentation of Well Evaluations to TAC										◆ 5/11								
70	MPWMD Makes Final Presentation of Well Evaluations to TAC & TAC Determines if Further Work Should be Done in 2011											◆ 6/8							
71	If Further Work is Recommended for 2011 Board Approves Contract with MPWMD to Perform this Work												◆ 7/6						

**SEASIDE BASIN WATER MASTER
TECHNICAL ADVISORY COMMITTEE**

***** AGENDA TRANSMITTAL FORM *****

MEETING DATE:	November 10, 2010
AGENDA ITEM:	6
AGENDA TITLE:	Set Next Meeting Date and Consider Not Meeting in December
PREPARED BY:	Robert Jaques, Technical Program Manager
SUMMARY:	<p>The next TAC meeting would normally be held on December 8, 2010. At this time there are not sufficient materials or actions-needed to warrant having a TAC meeting in December. Therefore, I recommend that we skip the December meeting and schedule the next TAC meeting for the regular date in January, which would be January 12, 2011.</p>
ATTACHMENTS:	None
RECOMMENDED ACTION:	Determine whether or not to have a meeting in December, and then set the next meeting date